YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	C.S.T.S.GOVERNMENT KALASALA
• Name of the Head of the institution	Dr N. Prasad Babu
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	919848731666
• Mobile No:	9848731666
• Registered e-mail	jangareddigudem.manatv@gmail.com
• Alternate e-mail	gdcjangareddigudem.iqac@gmail.com
• Address	Srinivasapuram road
• City/Town	Jangareddigudem
• State/UT	Andhra Pradesh
• Pin Code	534447
2.Institutional status	
• Affiliated / Constitution Colleges	affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

	• Name of the Affiliating University	**AdiKavi Nannayya University**
	• Name of the IQAC Coordinator	**Dr K. Satya Rajesh**
	• Phone No.	**919494477497**
	• Alternate phone No.	**9494477497**
	• Mobile	**9494477497**
	• IQAC e-mail address	**gdcjangareddigudem.iqac@gmail.com**
	• Alternate e-mail address	**jangareddigudem.manatv@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)		https://www.cstsgk.ac.in/AQAR/2021-22%20Submitted%20AQAR%20in%20NAAC%20Portal.pdf
4.Whether Academic Calendar prepared during the year?		**Yes**
	• if yes, whether it is uploaded in the Institutional website Web link:	https://www.cstsgk.ac.in/pdf/Academic-calender-22-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**C**	**1.98**	**2019**	**15/07/2019**	**14/07/2024**

6.Date of Establishment of IQAC	**22/07/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	**07**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File](#)
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Support to all departments to conduct all types of all academic aspects Support to all department to conduct certificate courses through online and offline Encourage faculty to involve in Research related activities by writing research papers and publications Proposed to conduct parents meeting for all the students Encourage students to participate in sports and cultural events

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Proposal to conduct remedial classes for students in all subjects	**Fully Done**
Encourage all the students to organise national and international events in the college	**Fully Done**
Encourage all the faculty members to participate in RC/OC/TOT/FDP/Short Term Courses	**Fully Done**
Allocation of students in the companies for internships/project work	**Fully Done**

13.Whether the AQAR was placed before	**No**

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	20/04/2022

15.Multidisciplinary / interdisciplinary

1. Experienced Faculty

Our College's Expert Instructors Foster Effective Learning

Our college boasts a team of seasoned faculty members, each a specialist in their respective fields. These educators bring a wealth of knowledge and experience to the classroom, enriching the learning experience for students.

2. State-of-the-Art Infrastructure

Modern Amenities Enhance the Learning Environment

At our institution, students benefit from cutting-edge infrastructure. This includes well-equipped laboratories, an extensive library housing a vast collection of books, journals, and e-resources, and modern, Wi-Fi-enabled classrooms. This technology-rich environment empowers students to access online resources conveniently and consistently.

3. Career Guidance

Navigating the Path to Success

Our college is dedicated to providing career guidance and counseling to help students make informed decisions about their future. The placement cell organizes job fairs and campus interviews, enabling students to connect with potential employers and secure promising placements.

4. Extracurricular Activities

Holistic Development through Engaging Activities

We strongly encourage our students to participate in extracurricular activities, which encompass sports, cultural events, and community service programs. These diverse activities foster holistic development, allowing students to showcase their talents and skills while enhancing their personal growth.

5. Research Opportunities

Nurturing Future Researchers and Innovators

Our college actively encourages students to engage in research projects and provides them with the necessary guidance and support. This initiative serves to enhance students' research skills while offering them a platform to make meaningful contributions to societal development.

6. Industry Collaborations

Connecting Education with Real-World Experience

Through strategic partnerships with leading industries and organizations, our college offers students invaluable exposure to the latest industry trends and practices. These collaborations open doors to internships and project opportunities, enriching students' employability prospects.

7. Entrepreneurship Development

Empowering Tomorrow's Business Leaders

Our college hosts programs designed to foster entrepreneurship and extend support to aspiring student entrepreneurs. These initiatives cultivate entrepreneurial skills, equipping students with the knowledge and resources needed to establish their own ventures.

8. Academic Programs

Diverse Educational Offerings to Meet Future Demands

Our multidisciplinary college currently offers three programs: B.Sc, B.Com, and B.A., encompassing a total of eight courses. These include M.P.C, M.P.Cs, B.Z.C, B.Com (Computers), B.Com (General),

B.A(HEP), B.A (Special English), and B.A (Special Telugu). We remain committed to expanding our course offerings in response to the evolving global landscape and employment market demands.

16.Academic bank of credits (ABC):

Currently, the college lacks the authority to provide students with an academic credit bank, as it operates under the university's affiliation. However, the university has plans to introduce such a system in the upcoming academic years. The implementation of an academic credit bank holds the potential to advance skill-based education and facilitate lifelong learning.

Under this system, students can accumulate credits from diverse learning experiences, including internships, online courses, and industry certifications. These acquired credits can be employed to construct personalized learning pathways. Ultimately, this approach can significantly bolster students' employability and career prospects.

In essence, the introduction of an academic credit bank can serve as a valuable tool for colleges, fostering flexibility, collaboration, and a focus on skill-driven education. Once the university integrates this model, the college will be able to adopt and offer it to its students.

17.Skill development:

1. Strengthening Industry-Academia Collaboration

Bridging the Gap between Industry Needs and Education

The Memorandum of Understanding (MOU) with APSSDC (Andhra Pradesh State Skill Development Corporation) marks a pivotal milestone for the college. This partnership will play a crucial role in narrowing the divide between industry requirements and academic education.

2. High-Demand Skill Courses

A Pathway to Promising Careers

The college offers two skill courses that are highly sought after in the job market, providing students with a competitive edge. Completing these courses opens doors to lucrative employment opportunities.

3. Practical Skills for Personal and Professional Growth

Tailoring and Beautification Certificate Courses

In addition to academic programs, the college introduces certificate courses in tailoring and beautification. These short-term courses equip students with practical skills relevant to both their personal lives and future careers. They are designed to be accessible to a wide range of students, requiring minimal prior knowledge.

4. Integration with NSDC and PMKVY 4.0

Contributing to National Skill Development Initiatives

By registering as a training center and trainer provider under the Pradhan Mantri Kaushal Vikas Yojana (PMKVY) 4.0, the college aligns itself with the National Skill Development Council (NSDC). This association empowers the college to actively participate in NSDC's skill development endeavors, contributing to the national mission of enhancing workforce skills.

5. Access to Resources and Collaborations

Unlocking Opportunities for Skill Development Programs

Integration with NSDC not only grants access to funding and resources for skill development programs but also enables collaboration with other educational institutions and industry partners. These partnerships facilitate the design and implementation of pertinent training initiatives.

In conclusion, the college's dedication to skill-based education and its integration with national skill development initiatives are laudable. These endeavors are poised to greatly benefit students, enhancing their employability and fostering career growth.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college is committed to fostering linguistic diversity and inclusivity among our students. To achieve this goal, we offer courses in both English medium and local languages, allowing students to choose the language of instruction that best suits their needs and preferences.

Furthermore, we actively encourage our students to explore a wide range of online educational platforms and embrace the benefits of Massive Open Online Courses (MOOCs). These platforms have

revolutionized education by making high-quality learning resources accessible to students not only across India but also from around the world.

One notable initiative in this regard is the "SWAYAM" (Study Webs of Active Learning for Young Aspiring Minds) program, launched by the Government of India. SWAYAM offers a diverse array of free online courses spanning various subjects, including those related to Indian culture and heritage. Through SWAYAM and similar platforms, our students have the opportunity to broaden their knowledge and gain expertise in subjects of their interest, regardless of geographical barriers.

In essence, our college's commitment to linguistic diversity, coupled with our endorsement of online educational resources like MOOCs and initiatives such as SWAYAM, reflects our dedication to providing our students with a well-rounded and inclusive education, aligning with the principles of accessibility and lifelong learning.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Within our college, our dedicated faculty takes a proactive approach to ensure the continuous improvement of our students' educational experience. To achieve this, our faculty members consistently and systematically monitor various aspects of our students' academic journey, collecting valuable data that serves as a foundation for enhancing our teaching strategies.

These ongoing evaluations encompass a wide spectrum of factors, including student achievement, satisfaction, and retention. By meticulously analyzing this data, our faculty identifies specific areas that require improvement and adjustments. This data-driven approach allows us to make informed decisions aimed at bolstering the overall educational outcomes and experiences of our students.

With a commitment to student success and satisfaction, our faculty implements targeted changes and interventions based on the insights derived from this data. These modifications are carefully designed to address the identified areas of improvement and enhance the learning environment, ultimately leading to better results and increased satisfaction among our students.

In summary, our college's faculty members are dedicated to actively monitoring and improving the educational experience of our students by utilizing data-driven insights. By focusing on student achievement, satisfaction, and retention, we continuously strive to

create an environment that maximizes the potential for student success and fosters a positive and enriching educational journey.

20.Distance education/online education:

Our college is committed to extending education to the youth, especially those residing in remote areas, recognizing the importance of accessibility and adaptability in the wake of the COVID-19 pandemic. To cater to the evolving needs of our students, we have embraced online methods of education, leveraging the widespread availability of cellphones as a prevalent medium for learning.

One significant initiative we have undertaken is the provision of educational content through online platforms. We understand that cellphones have become a ubiquitous tool for learning, and we have harnessed this potential by offering a wealth of educational resources accessible to our students via their mobile devices.

To ensure that our students have access to quality education, we have established a digital presence that transcends geographical boundaries. Our website serves as a hub for regular lectures and important guest lectures, allowing us to reach a global audience. This strategy not only enhances the reach of our educational content but also fosters a diverse and inclusive learning community.

Furthermore, we have made substantial efforts to provide study materials and links to online YouTube classes, ensuring that students can conveniently access these resources on their phones. This approach empowers our students to engage with the content at their own pace and convenience.

To assess students' comprehension and knowledge retention, we have implemented online quizzes through platforms like Google Classroom. These quizzes serve as valuable tools to gauge understanding and provide feedback for both students and instructors, contributing to a more effective learning process.

In essence, our college is dedicated to leveraging online education methods to make learning more accessible and adaptable for students, particularly those in remote areas. We recognize the transformative power of technology in education and remain committed to providing a comprehensive and inclusive learning experience for all.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**09**

File Description	Documents
Data Template	View File

2.Student	
2.1 Number of students during the year	**598**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**181**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**158**

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	**19**

File Description	Documents
Data Template	View File

3.2	**19**

Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**14**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**35,36,363**
4.3 Total number of computers on campus for academic purposes	**80**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

CSTS Govt. Kalasala, Jangareddigudem, is affiliated to the Aadi Kavi Nannaya University, Rajamahendravaram, Andhra Pradesh. The College follows the syllabi framed by the affiliating University i.e. the AKNU. Before the beginning of the academic year, the College holds meeting with all the faculty members of all the departments in the College and chalks out a suitable curriculum plan and adopts the same with apt methods of teaching.

The various departments of the College holds meeting at the end of each semester and discusses the academic plan in advance for the effective implementation of the course plans in the subsequent semester. The teaching methods to be adopted, the class room assignments, the internal assessment, the usage of reference materials, the AV aids for the teachers etc are discussed in these staff meetings. The use of ICT, MANA TV, Swayamprabha Channels and the importance of MOOCS courses etc are discussed and appropriate methods are followed in the succeeding academic year.

To ensure the accomplishment of targeted learning outcomes, the implementation of the CIA, the College conducts the mid semester

examinations, preparation, assignments, projects, classroom tests, group discussions and seminars are conducted as per the annual curricular plan of the institution.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows the annual academic calendar which stipulated by the affiliating AKN University, Rajamahendravaram, Andhra Pradesh. The committee assigned with examinations monitors the conduct of the exams as per the schedule of the AKNU. Mid-Semester examinations are conducted and the answer scripts are given to the students to let them know the areas where they go wrong and also let them know their marks as well. Dates of the examinations, submission of the assignments, and submission of marks are displayed in the college notice boards by the examinations committee in the College. The dates of submission of the assignments and projects are decided and monitored by the faculty of the concerned departments. In the odd semesters, the internal evaluation is done through practical examinations, whereas in the even semesters, both internal and external evaluation take place and marks are awarded for both the examinations.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.cstsgk.ac.in/pdf/SOP-on-CIA.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma **A. All of the above**

Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

114

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

61

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The teaching and learning practices in the college inculcate good habits among the students by imparting social issues related to gender equality, environment protection and human values. Adikavi Nanaya University Rajamahendravaram, introduced foundation courses such as Environment studies, human values and ethics. The instruction is committed to fulfill its core values. The syllabus comprises of the human rights and value education and environment science in the curriculum. The objective of having these subjects in curriculum is to create awareness among the students and sensitize them about human values, ethics, and environmental awareness in real life situations. It is aimed at developing holistic perspective and all round development of the students towards life, profession and happiness.

Human Values And Professional Ethics :

The courses are a part of initiative to imbibe the human values among students since the human values and the professional ethics is the need of the hour in all walks of life in the contemporary society.

Environmental studies :

The course aims to bring about a eco friendly attitude and transformation on the various aspects of environment and its protection in the students .In turn, Environmental studies leads to Sustainable Development.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File]()

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File]()

1.3.3 - Number of students undertaking project work/field work/ internships

508

File Description	Documents
Any additional information	[View File]()
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]()

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows   **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.cstsgk.ac.in/pdf/parent%20feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

410

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

181

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

"Approaches to Assess Learning and Support Strategies"

At the academic year's outset, the college uses two methods to evaluate students' learning. Enrolled across disciplines, students are categorized into slow or advanced learners based on intermediate marks and departmental entry-level tests. This classification identifies those needing more time, enabling tailored coaching or tutorials to bridge gaps. Teachers contribute insights based on observations and assessments. The college arranges Orientation and Induction programs, introducing campus facilities and fostering a constructive mindset.

Strategies for slow learners:

- Encourage Group Study guided by advanced learners.

- Counselors assess challenges and provide motivation.

- Bilingual explanations enhance understanding.

- Consistent, simplified lecture notes are provided.

Strategies for advanced learners:

- Specialized classes for top achievers.

- Coaching in Skill Development Programs.

- Additional learning materials.

- Contemporary seminars for placement readiness.

- Coaching for competitive exams.

- Flexibility for student representatives.

- Encourage in-house competitions and extra curricular.

- Recognize academic excellence on Annual Day.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
598	**22**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Faculty members adopt diverse teaching-learning techniques, including the Lecture Method, Interactive Method, Project-Based Learning, Computer-Assisted Learning, and Experiential Learning. These strategies are enhanced through vivid illustrations and specialized lectures. Utilizing digital boards, Power Point Presentations contribute to an engaging teaching-learning experience.

Lecture method:

A conventional pedagogy, prevalent across disciplines and specifically favored by language instructors, empowers teachers to interpret, elucidate, and review textual content; thereby deepening learners' subject understanding.

Interactive method:

Engaging with students, educators create an interactive learning environment. Students are encouraged to actively participate in

Group Discussions, Role-Play, subject-based quizzes, news analysis, educational games, discussions, and the exchange of questions and answers, all of which revolve around contemporary affairs.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Education across the global landscape is currently undergoing profound shifts, embracing novel paradigms in teaching and learning practices, all within the encompassing sphere of ICT-driven learning environments. While traditional education relied on rote learning, rules, and procedures, the contemporary educational ethos emphasizes project-based learning, problem-solving, creative inquiry, design thinking, discovery, invention, diversity, and introspective learning. Notably, this transition signifies a pivotal move from an instructor-centric approach to an empowering learner-centered paradigm.

Within our institution, educators harness the power of ICT tools to elevate teaching and learning experiences, employing Learning Management Systems (LMS) and digital learning resources.

Empowering Learning through LMS and Digital Resources:

Our faculty members embrace cutting-edge pedagogies infused with ICT methodologies, enriching classroom interactions.

The integration of multimedia tools such as LCD projectors, Digital Boards, and internet-enabled devices has become a standard practice in our classrooms.

Departments regularly host seminars, workshops, and guest lecturers to ensure both faculty and students remain attuned to the latest advancements in core subjects.

Equipped with state-of-the-art multimedia facilities and ICT tools, our seminar hall hosts engaging invited talks and webinars, enriching the educational experience.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>https://www.cstsgk.ac.in/images/b8e1e3280138 d9a282ff80ecf4f45d74.pdf</u>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

64

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A testament to effective teaching lies within the Continuous Internal Assessment (CIA) pattern of examinations, serving as a mirror reflecting students' academic accomplishments.

? Principal/Vice-Principal/Coordinator-led opening addresses during orientation and Induction programs illuminate students about internal assessment nuances, question paper structures, and university examination expectations.

? The commencement of internal assessment schedules aligns with the institute's academic calendar, ensuring timely notifications to both students and faculty as each semester begins.

? The release of end-semester examination schedules is a dynamic process, with communication occurring during the semester in harmony with the affiliated Aadikavi Nannaya University's announcements.

? Students are equipped with comprehensive instructions, providing

insight into the university's approach to evaluating answer scripts. University directives are expeditiously communicated via classroom articulation and showcased on notice boards.

? Specific course-wise examination frameworks, as outlined by the university, are outlined in the college prospectus. Circulars pertaining to these guidelines circulate among faculty, concurrently posted on notice boards for student reference.

? The college's official website serves as a digital repository for examination methodologies and schedules, offering effortless accessibility.

? With foresight, internal examination schedules are posted well in advance on notice boards, meticulously planned to encompass two assessments per semester.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://www.cstsgk.ac.in/pdf/SOP-on-CIA.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Departmental Level:

After evaluating internal assessment answer scripts, students receive their scripts to understand test performance. Clarifications are provided promptly to address doubts and improve future performance. We maintain transparency by adhering to University guidelines for internal assessment tests. Assessment reports are shared with students, and concerns are addressed before formal submission to the department. Faculty assesses students across theory lectures, labs, assignments, and mid-semester tests, with mid-term marks displayed on notice boards. Queries involve constructive discussions with faculty and the Head of the Department.

College Level: Our College strictly follows University directives for internal and semester-end exams. A senior Supervisor oversees University exams, resolving challenges within the College. Difficulties during theory exams are consulted and conveyed to the University through the examination section and the Principal.

Redressal of University-Level Grievances:

Concerns about University exams, including syllabus alignment and question-related issues, are scrutinized by faculty and Department Heads, shared with the University through the Principal. University decisions are communicated to departments and students via coordinators and faculty. For result inquiries, mark sheet corrections, and certificates, the University examination section addresses these through our college.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes Defined:

Program outcomes, along with programme specific outcomes and course outcomes, are published on the college's website and shared with both educators and students. While the university determines the curriculum for the programmes, our college faculty defines the programme outcomes for each offered program. Self-financed certificate courses and their associated outcomes are crafted by the respective teachers in charge.

Communication and Awareness:

Departments in our college offer regular and additional courses, each with defined outcomes. The IQAC department guides teachers in defining these outcomes, which are then posted on departmental notice boards. Induction meetings introduce students to these outcomes, and alumni gatherings involve discussions on these goals. Additionally, self-designed certificate courses' outcomes are accessible on the college website and conveyed in classes, with departments also promoting awareness.

Assessment and Continuous Improvement:

Assessment of students in alignment with POs, PSOs, and COs occurs consistently, providing faculty insights into student comprehension. This feedback loop enhances the teaching-learning process, striving for holistic student development. Students' performance in

activities such as NSS, Cultural Programs, Youth Festival, and Co-curricular activities gauges program outcomes over time, reflecting the effectiveness of their educational journey.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.cstsgk.ac.in/pdf/cos-pos.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The student evaluation process aligns with University regulations, Board of Examinations, and Faculty directives. Oversight by university authorities, college management, and the Principal ensures syllabus adherence and effective learner assessment. Faculty engagement in workshops, seminars, and research paper presentations contributes to Course and Programme Outcome (CO and PO) accomplishment. Internal assessment is vital for continuous evaluation, meeting COs and POs. The internal college examination committee facilitates evaluation reforms via Mid exams, Field Surveys, Study Tours, Practical Work, and Seminars. College activities encompass cultural events, N.S.S., Career Counseling, and more, augmenting COs and POs fulfillment. Students' literary creativity finds expression in the College Annual Magazine, competing at the University level. Career Oriented Courses like Communicative English and Tax Practices, combined with zonal sports competitions, foster skill development. The extensive playground hosts zonal and Inter-zonal sports contests, nurturing sportive abilities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.cstsgk.ac.in/pdf/cos-pos.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

100

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.cstsgk.ac.in/pdf/student-satisfactory-survey-22-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nearly 100 students of CSTS Government Degree College, Jangareddigudem undertook a survey regarding the socio- economic conditions in two mandals in the neighbourhood of Jangareddigudem. Students were divided in10 batches each batch comprising of 10 students. These batches were allocated different tasks to be accomplished. A batch of students approached Rythu Bharosa Kendras in two mandals and took stock of the operations there. Data of farmers who benefited through various schemes was collected. Four batches visited the gram sachivalayas and ward sachivalayas and made a note of the Welfare programs that are being implemented in the Mandals, the number of beneficiaries etc. Three batches visited the Primary Health Centers located in the mandals and collected information regarding the health quotient of the areas. The prevalence of incidence of AIDS, diseases both endemic pandemic and epidemic were enquired about. This helped the students in understanding the health risks people faced in that particular region. Two batches were assigned the task of undertaking a survey of habitats and there inhabitants regarding the prevalent problems and issues.

File Description	Documents
Paste link for additional information	https://www.cstsgk.ac.in/pages.php?title=extension-activities
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

04

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

13

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

07

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate classrooms and laboratories and computing equipment for teaching learning activities.

Due to the shifting of the existing polytechnic college in the premises in 2023, the degree college got access to 5 more class rooms.

The donors and alumni helped in the academic year of 2022-23, by presenting drinking water facility with 2,000 liters capacity along with water cooler.

The institution has one virtual class room and one library and seminar hall. Some of the labs and other rooms are fitted with digital TVs/interactive boards and all rooms of the institution are equipped with public announcement system.

Recently under RUSA 2.0 two computer labs with 50 computers and 4 interactive digital TVs have come up and the library under SC/ST book bank scheme, nearly 14,000 books were procured.

More than half of its 9 classrooms and LABS are enabled with ICT projectors, whiteboards, and Interactive Digital Boards.

The Seminar Hall with a seating capacity of 100 equipped with an AV system. It has placement room.

CSTSGK has common Digital Resource Centers with a cluster of 60 computers on LAN.

The computer-student ratio is nearly 1:8

7 class rooms and labs have independent spaces for blended learning.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cstsgk.ac.in/images/674ed4da55da98f88396fc7d760f55ef.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has no separate facility for cultural activities. The existing open auditorium is utilized for theatre/performing arts, music or any other cultural activities like dance, yoga practice.etc.,

The institution has one gym facility. The institution has indoor space for indoor games like Table Tennis, Chess, Carroms etc., The Department of Youth affairs and local interested persons donated some sports articles in 2023

The institution's biggest asset is its outdoor play ground nearly 14 acres. Different games like kabaddi, volleyball, shuttle, kho-kho, athletics, cricket, hockey, football are played regularly and soft ball brought laurels to the institution in the different district/state/national level tournaments.

CSTSGK has an active Physical Education Department that inspires the college community to work on a fitness regime and organizes several intra-college sports events, morning sessions on yoga, recreational games, an annual sports festival.

The National Service Scheme (NSS) of CSTSGK has 02 UNITS. These units are quite helpful in both discipline and cultural issues

Keeping health and hygiene as the topmost priority, the college washrooms have been renovated and are maintained by housekeeping staff at regular intervals.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cstsgk.ac.in/images/674ed4da55da98f8 8396fc7d760f55ef.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cstsgk.ac.in/images/b8e1e3280138d9a282ff80ecf4f45d74.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

35,36,363

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

CSTSGK is in the process of adopting Integrated Library Management System (ILMS) with the Open Source Software. Still not automated and implemented but planning to introduce in the coming year

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-   **E. None of the above**

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,09,286

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Campus is on BSNL Network, with high-speed Wi-Fi enabled that enables all the devices on the campus to be connected to the

Internet.

Students and Staff are encouraged to adopt the different platforms like LMS Learning Management System by APCCE. (AP Commissionerate of Collegiate Education)

CSTSGK maintains a dynamic Website cstsgk.ac.in

CSTSGK has a separate YouTube channel, conduct internal practice tests through Google Forms.

My college is following the practice of (FRS) Facial Recognition System, (OTLP) Online Teaching Learning Platform to monitor teaching learning process in the college in real time basis. The college has paid subscription amount for the usage of G SUITE facility to conduct online classes and software platform like Zoom, Teach mint, and Cisco Webex are also being adopted by the staff on their own. Some of the departments in the college maintaining various BLOGS to keep the students updated. CSTSGK administration is adapting to the recent Fee app to collect fee online. Under RUSA 2.0 CSTSGK has equipped with 50 computers and 4 Interactive Digital Boards too.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	*View File*

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35,36,363

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	*View File*
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has constituted different committees involving teaching and non teaching staff members to plan, spend, audit. The college also has a committee of local active citizens part of CPDC college planning and development council are permitted to monitor the initiatives indirectly. The student's class representatives, parents committees are also actively involved in supporting the college.

CSTSGK has been functioning well with the help of different organizational level intra college level committees consisting of both teaching and non teaching staff members supported by Principal, cultural committee, anti ragging committee, women empowerment division, Alumni, etc., There exists the online grievance redressal app e- CEGRaM for students and staff.

SOPs /code of conduct/RTI/job chart / of APCCE, AP Commissionerate of collegiate education and of college level too are adhered every

time to deliver the things smoothly. Rules and regulations are well laid out and displayed at various places to the staff and students.

The main responsibility of maintaining the physical infrastructure lies with the Maintenance Committee comprising with the Principal, RUSA committee, Senior Assistant and Physical Director. Decisions regarding construction and repair (major and minor) are passed through the Maintenance Committee which decides on the budget, feasibility, and anticipated challenges.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cstsgk.ac.in/images/674ed4da55da98f88396fc7d760f55ef.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

434

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

16

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://www.cstsgk.ac.in/pages.php?title=capacity-building-and-skill-enhancements
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

03

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

04

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

14

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has taken adequate measures to involve the student fraternity in various academic, administrative, co-curricular and extracurricular activities. Class representatives from every group have been appointment to take care of certain academic activities such as periodic check of class room notes of the students seminar presentation of the students, organizing group discussions, quizzes etc.

Student representation of the red ribbon club undertake humanitarian work that includes blood donation to the needy persons, mobilizing students to spread awareness on sanitation, vaccination etc.

To mobilize students for undertaking NSS works that involves beautification of the college premises, clean and green compass etc.

Committees such as anti ragging committee, student grievance committee etc., and student's representation also play a pro active role. Any issues related to ragging, eve-teasing etc., can be brought to the notice to the said committees by the student representations. The Committee helps in providing counseling to the students regarding the problems.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

242

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association has been formed in the college but it has not been registered yet. The association is gaining in strength study with more and more old students showing keen interest to pay back to the college in goodwill.

The developmental activities under taken by the college administration have also infused enthusiasm among the alumni fraternity to actively involve in the betterment and development of the college.

Alumni committee has been formed and the in charge for the committee is Sri M.Srinivasarao, Lecturer in political science. The committee maintains the details of the Alumni and keeps in touch with them.

The Alumni association has kept in regular touch with the college authorities and has also organized a couple of Alumni meetings in the college premises in which they have re-affirmed their love for the collegenad the zeal to contribute towards the development of the college.The association has also pledged to pool resources for the constructing of the damaged compound wall, overlooking the play ground of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   `E. <1Lakhs`

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

```
Institution Vision:

The institutional governance involves in offering education for the
sake of the learners who belong to the first generation nearly about
70% to offer competitive worthyqualitative, comprehensive tutelage
and pedagogy which equips the learner - stakeholders with knowledge
and skills in their chosen branches of learning; and to infuse the
sought-after ethics, ideals and integrity; and to discover and tap
the inherent capabilities; and to expose them to various avenues of
employ-ability which unleash their latent potentials to realize
their long-cherished goals and dreams for enabling them to solve
their life challenges confidentially.


Institution Mission:

To adopt and furnish the learner-centered approach and environment
with the up-to-date state of the art technical wisdom to empower the
students and to enlarge their sphere of knowledge.

To impart modular education with the precept of 'education towards
enrichment' and prepare the young minds to be imbibed with
knowledge, skills and sensibility.

To fulfill the needs of scholarship without any prejudice or
sectionalism of the socially and economically under privileged of
the sections of the society whose wards are devoid of the right to
knowledge.
```

File Description	Documents
Paste link for additional information	https://cstsgk.ac.in/pages.php?title=vision-and-mission
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As per the norms of the AP government the concerned University i.e, AKNU (Adi Kavi Nannaya University) prepares the Academic Calendar before starting of the semester with the approval of the AP-CCE and APSCHE.

To exercise general supervision methods of instruction, evaluation, and improvements in academic standards.

To make arrangements for the conduct of examinations in conformity with the University directives from time to time.

To maintain proper standards of academic records.

To take active measures for improvement of standards of teaching, research and training.

To discuss and review the co/extracurricular activities of the college.

Maintaining discipline in the campus.

Maintaining the Minutes of the every Meeting.

Anti-Ragging, Grievance Redressal and Discipline Committees take care of healthy, enjoyable and disciplined culture in the college.

Various academic committees like Time-table committee and Online/Offline Teaching Learning Program committee (OTLP), Attendance Monitoring Committee etc, are formed by the Principal, HODs, Senior Faculty members and student representatives (CRs) in monitoring regular academic and non academic aspects.

File Description	Documents
Paste link for additional information	https://www.cstsgk.ac.in/pages.php?title=organogram
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

It is realized certain strategies are deemed to be developed with reviewing system and methods are as follows :

² As the part of Co-curricular activities exchanged programs are planned from the guests outside of the institution.

² Use of teaching aids (ICT) such as SWAYAM, NPTEL platforms, LMS video lectures etc.

² With various strategies of the innovative teaching learning methods such as Cooperative learning, Group discussions, Seminars, Project works and Lab Demonstrations.

² The faculty is motivated for research publications.

² The learners are encouraged for research.

² A forestation felt as a social responsibility in the premises of institution.

² The greenery and disposal of wastes are planned.

As a part of career development importing well established training for getting employment through JKC.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://cstsgk.ac.in/images/d901a90813c0e0e5434bda2ab92d9351.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Setup

STEP 1: As per the norms, rules and regulations of the government of AP the institution is a government college, it functions under the direct administrative control of the Commissionerate of Collegiate Education, Andhra Pradesh, which is headed by the Commissioner of Collegiate Education.

STEP 2: The head of the institution principal, vice-principal, senior faculty members with various committees of the college

STEP 3: For the next level, is made up of the Teaching and Non-Teaching staff.

² Faculty : The faculty in various branches of subjects will work for the development of the institution

² The Ministerial authorities: The Record Assistants Junior Assistants, Senior Assistants, Upper Division Clerk (UDC) heads the non- teaching staff and all the other assistance staff like, Office Subordinates and night watchmen are placed under him.

² The institution as the following functional bodies like IQAC, RUSA, JKC, NSS etc.

Academic Activities: Academic/Examination Committee, Time-Table and OTLP Committee, Library Advisory Committee, Research Committee, etc.

² Administrative Activities: Staff Council, Special Fee Committee, Finance/Purchase Committee, Scholarship Committee, Building and Infrastructure Committee, RTI Committee, etc.

² Co-circular tasks are to be N.S.S, Red Ribbon Committee, Eco Club, Women Empowerment Cell, Institutional Social Responsibility Cell.

File Description	Documents
Paste link for additional information	https://cstsgk.ac.in/images/674ed4da55da98f8 8396fc7d760f55ef.pdf
Link to Organogram of the Institution webpage	https://cstsgk.ac.in/pages.php?title=organog ram
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per the AP government norms Medical Leave & Maternity leave for eligible staff members.

Faculty members are eligible for Earned Leave

Availability of Health Insurance.

Ground, Gym and Shuttle court is also accessible for the staff.

As Institution has a multicultural environment in the campus, the College committee ensures the celebration of all the festivals together.

² Mineral Water, Internet and free Wi-Fi facilities are also

available in campus for staff

² For mental relief one and half month - Summer and Winter Vacations for faculty members

² Faculty Development Programs (FDP) for faculty members on regular basis.

² Computerized attendance and leaves are used with biometric system.

² The college also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement

² Faculty is treated on par with each other in obtaining benefits from the College.

Yoga, counseling is also available for staff members to create a healthy working environment in a suitable way.

² For encouraging the Potentiality in Women Empowerment Cell is established for creating venues for their development. The community of women members to flourish and gain momentum.

File Description	Documents
Paste link for additional information	https://cstsgk.ac.in/images/0e756ed10b3095cd749eed6244c4d530.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

31

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

21

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Out of several appraisal factors the employee is to be appraised through certain stipulated guidelines of academic aspects.

Faculty:

²The AP CCE designs formats for promotional information.

² The Teaching staffs who are in growth of career are recommending for promotions through stipulated score points.

² Every faculty member is to be appraised to API scores as per the CCE norms. assessed according to the Annual Self Assessment for the Academic Performance Indicator (API) which is monitored by Commissionerate of Collegiate Education, AP

² Promotions are based on the API for UGC Career Advancement Scheme (CAS)

² The College undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate Weightage for these contributions in their overall assessment.

² The Teaching staff are encouraged towards grade their promotional groups.

Ministerial Personnel :

After considering various performance based and work based

guidelines of the office work including code of conduct, volume of work attitude of the work, satisfaction of the job, with the faculty members and head of the institution as a whole they are to be encouraged for promotional channel.

File Description	Documents
Paste link for additional information	https://www.cstsgk.ac.in/images/5ada7ef9b2ed ac42ed3cdae7dc18eb18.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The APCCE through the RJDs stipulates the established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance time to time regularly.

The accounts and the expenses will be monitored by the accountant of colleges.

All The financial Bills Quotations and Vouchers will be scrutinized carefully by financial ministerial expertise at Institution level.

² The checking involves of the external audit procedures.

² In the beginning of the academic year the Principal instructs all the departments for their needs in terms of expenditure and required facilities.

² As part of indent for Higher Authorities, college budget includes expenses such, electricity, internet charges, maintenance cost, stationery, other consumable charges lab equipment purchases, furniture and other development expenses.

² The Certified Chartered Accountants and other Administrative authorities will monitor all financial matters as per stipulated administrative guidelines time to time.

There is no self auditing system and the college did not come across with any major audit objections as per records. All the earlier

financial Audit Reports of preceding years of External Audit are thoroughly verified and found correct, once in every year by an external body as per guidelines of AP CCE.

File Description	Documents
Paste link for additional information	https://www.cstsgk.ac.in/pdf/2022-23.pdf
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Worth of 4,00,000.

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Availability of funds from different sources are as follows:

² UGC or RUSA Grants: Grants Received from the UGC or RUSA for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research.

² Fees: Fees charged as per the university and government norms from students of various granted and self financed courses.

² Salary Grant: The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Regular Permanent lecturers, Contract Lecturers, Guest Lecturers and non-teaching staff as well as part-time teachers working on granted posts of institution.

² As per AP CCE guidelines of the institution received fund from Stakeholders, non-government bodies, individuals and Philanthropists as a part of social responsibility.

Guidelines for Funds receiving :

² The Committees like IQAC,CPDC and RUSA , will monitor the funds management including allocation and expenditure

² The CPDC and Purchase committee will take care of funds time to time.

² The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

By using the modern ICT based teaching and learning process for maximum use of resources, infrastructure and other facilities .The IQAC takes every care by conducting periodical meeting for reviews time to time to ensure the quality teaching and learning processes to the first generation learners.

The IQAC also functions in coordination with other the academic committees and it also guides for various academic activities throughout the academic years besides reviewing and giving suggestions and plans for overall institution. More over the IQAC plans for Soft skills training, Technical training besides achieving, and learning outcomes among the First Generation Learners.

The IQAC also takes up responsibilities for Research and Development, NIRF accreditation responsibility, Training programs for faculty including ministerial staff. As per the learners concerned the placement support is strongly taken care of. Besides monitoring the mentor-ship for administrating affairs from time to

time to achieve the academic goals the IQAC also reviews best academic practices, industry based reforms teaching learning facilities including self assessment by conducting workshops.

File Description	Documents
Paste link for additional information	https://cstsgk.ac.in/pages.php?title=aqar
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution designs academic plan of actions for every year in accordance with the AKNU the academic calendar. The IQAC also gets ready the above events of academic plan in advance and before reopening of the institution with monthly departmental proposals for various faculty improvement programmes also.

The technical aspects like using of institutional apps like OTLP, FRS, e-cegram, F-MAP and uploading day to day activities. Different activities are taken up by IQAC in coordination with several committees.

Assessment and Evaluation :

As per the AP CCE and AKNU University norms certain modalities are being followed as follows :

² Student attendance up to 75% is mandatory, bio-metric system is adopted for attendance.

² Semester wise mid tests, assignments besides oral interactions.

² Grievance cell monitoring

² Remedial classes for slow learners.

² Personal overall academic checking and counseling.

² Student performance seminars model presentations topic wise every month is taken care of.

CIA (Continuous Internal Assessment) method is adopted for student

result analysis. In all assessment methods for students. Basing on the CIA department wise, faculty wise, student wise counseling classes will be taken up to achieve the stipulated academic social, learning outcomes.

File Description	Documents
Paste link for additional information	https://cstsgk.ac.in/pdf/Minutes%20of%20IQAC.pdf
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://cstsgk.ac.in/pdf/Minutes%20of%20IQAC.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Specific facilities provided for women in terms of

a. Safety and Security

b. Counselling,

c. Common rooms,

d. Any other information.

a. Safety and Security: The institute has constituent bodies like Women Empowerment Cell, Anti-ragging Cell, Prevention of Sexual Harassment Committee, Student Redressal Cell and Discipline Committee. The Internal complaints committee ensures the safety of women students and staff.

b. Counselling: Grievance Redressal Cell, Women Empowerment Cell and Prevention of sexual Harassment Committee addresses all major problems faced by girls and women in the college. All the faculty members along with committees are ready to extend their support giving counselling to students.

c. Common Rooms: Common rooms for girl students and women staff have the facilities like waiting hall with dining facilities, drinking water and rest room. The room of women empowerment cell also serves as common room for lady staff.

Any other relevant information: Interactive sessions with accomplished individuals from diverse fields are held to address challenges faced by female students. Competitions like debates and essay writing, as well as guest lectures, are organized to address women-related issues. Women's Day is celebrated to honor the accomplishments of female students every year.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://cstsgk.ac.in/images/c6ba30b7b600fd4654c537bc9a66277c.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/   C. Any 2 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

The institution maintains a strong commitment to preserve an eco-friendly environment, a responsibility upheld by the diligent efforts of gardening workers, sanitation personnel, and the enthusiastic participation of NSS units. Effective waste management is a top priority with students and faculty actively engaging in initiatives such as Swachh Bharat, Clean and Green Campus and various eco-friendly campaigns.

Within the campus premises, separate bins for dry and wet solid waste can be found in every classroom, laboratory, restroom, staff area, and office. Wet waste undergoes a transformation process into valuable bio-fertilizer within dedicated pits. To efficiently manage larger quantities of waste, the assistance of municipal sanitary workers is enlisted for transport to distant disposal sites. Waste water from taps contributes to the nourishment of gardens and trees, while an effective drainage system and underground sewage pipelines ensure the safe discharge of liquid waste into the municipal drainage system.

E-waste management:

The computers and other electronic devices which are no longer in use are returned to vendors. E-waste is responsibly handled through open auctions; This multifaceted approach to environmental stewardship underscores the institution's dedication to sustainability and eco- conscious practices.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://cstsgk.ac.in/images/7a89ef62900ce6a0 8781c0bf2adeebed.pdf
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

D. Any 1 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading   **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

CSTS Government Kalasala is a place where tradition meets modernity,

and it is our honor to celebrate the annual commemoration of the birth anniversary of our esteemed founder, Sir CH.V.P. Murthy Raju Garu. This momentous occasion is a heartfelt tribute to the visionary who laid the foundation for our institution's success. We gather with enthusiasm and gratitude to remember his enduring legacy, one that continues to inspire and guide us in our pursuit of knowledge and excellence.

But our celebrations do not stop there. We proudly mark Independence Day on August 15th and Republic Day on January 26th with unbridled fervor. These national holidays hold a special place in our hearts, serving as poignant reminders of the sacrifices made by countless individuals who braved all odds to secure our precious freedom and uphold the cherished principles of democracy. We take a moment on these days to reflect on our responsibilities as citizens and the importance of upholding the values that make our nation great.

Amidst these patriotic celebrations, we also wholeheartedly embrace the joy of Pongal, a vibrant and cultural festival with rangoli designs and engaged in games competition.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute actively engages in various programs centered around culture, traditions, values, duties, and responsibilities. These initiatives involve celebrating significant birth anniversaries and observing important days, often featuring prominent guest speakers. The college firmly establishes policies that embody its core values, and both students and staff are expected to adhere to the code of conduct rules.

As an affiliated college of Adikavi Nannaya University, the institute follows a curriculum that includes mandatory courses aimed at instilling constitutional

obligations in students. These courses encompass subjects like Human Values and Professional Ethics (HVPE), Entrepreneurship, Information

and Communication Technology (ICT), Indian Culture and Science (ICS), Environmental Education (EE), Personality Development and Leadership (PDL), and Analytical Skills (AS).

During the previous year, the Women Empowerment Cell and IQAC cell played crucial roles in addressing gender-related issues. Guest lectures on Women's Day covered topics such as Women's Rights and Anti-ragging. Additionally, the college commemorates the birthdays of women reformers. Individual departments also contribute to the sensitization of students and staff regarding constitutional obligations, encompassing values, rights, duties, and responsibilities of citizens. These concepts are integrated into activities such as elocution, debates, and class presentations, fostering a sense of responsible citizenship among students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

CSTS Government College actively engages in the observance of various national and international commemorative events and festivals. This includes the celebration of several significant days such as Savitribai Phule Jayanti, Srinivasa Ramanujan's Birthday, National Science Day, Telugu Language Day, National Educational Day, International Accounting Day, National Consumers Day, International Consumers Day, Human Rights Day, National Literacy Day, and National Statistical Day.

These events are meticulously coordinated by the respective departments within CSTS Government College, often involving collaborative efforts that bring together the entire college community. Additionally, the college enthusiastically observes Independence Day on August 15th and Republic Day on January 26th, instilling a sense of patriotism and unity among students and staff.

Furthermore, festive Pongal celebrations are a vibrant part of CSTS Government College's cultural calendar, reflecting the institution's commitment to celebrating diversity and inclusivity. Notably, the college's anniversary stands as a significant event, celebrated with fervor throughout the institution. This celebration highlights the college's rich history and its unwavering dedication to providing a vibrant and enriching educational experience for all.

These observances collectively contribute to CSTS Government College's vibrant campus culture and its dedication to nurturing a sense of community and belonging among its students and staff.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice: General Insurance Coverage for students.

2. Objectives of the practice :To provide protection against financial liability in the event of an unexpected accident, injury or death.

To provide solve to the bereaved family in case of an untoward incident.

To instill in the students a feeling that the college is a home away from home.

Mobilization of funds in order to meet the expenditure that would be incurred towards purchase of the policy.

The context: To pick the right service provider that suits the needs of the students.

2.Title: Blood grouping

Objective : The objective of blood grouping as a best practice is to determine a person's blood type accurately. This information is crucial for various medical procedures, including transfusions, organ transplants, and pregnancy-related care. It helps ensure compatibility between donors and recipients, minimizing the risk of adverse reactions and improving patient safety during medical interventions involving blood.

Challenges : Accuracy and Reliability: Ensuring that blood typing tests are accurate and reliable is paramount. False results can lead to severe medical complications, so quality control and validation of testing methods are crucial.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

It's great to hear about the blood donation camp held on December 21, 2022, to celebrate the birthday of Sri. Y.S. Jagan Mohan Reddy, the Chief Minister of Andhra Pradesh. Here is a summary of the event:

Event Date: December 21, 2022

Organizers: Red Ribbon Club and the Department of Zoology

Venue: CSTS Government Kalasala, Jangareddigudem

Event Highlights:

Dr. N. Prasad Babu appreciated the blood donors for their noble contribution.

A total of 13 students from your college donated blood to Government Hospital, Jangareddigudem.

Additionally, 5 students donated blood for the Red Cross Society in Eluru.

The Red Ribbon Club coordinator, Sri. V. Hanumanth Rao, along with members Dr. G. Venkata Lal, Smt. T. Jhansi Rani, and Smt. R. Vijayadeepika, and the lecturer in Zoology, played key roles in organizing the event.

The event received active participation from all the teaching and non-teaching staff, as well as the students, contributing to its success.

This is a commendable initiative, and the participation of students, staff, and faculty in this blood donation camp reflects a strong sense of community and social responsibility. Such events play a crucial role in saving lives and raising awareness about the importance of blood donation.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

CSTS Govt. Kalasala, Jangareddigudem, is affiliated to the Aadi Kavi Nannaya University, Rajamahendravaram, Andhra Pradesh. The College follows the syllabi framed by the affiliating University i.e. the AKNU. Before the beginning of the academic year, the College holds meeting with all the faculty members of all the departments in the College and chalks out a suitable curriculum plan and adopts the same with apt methods of teaching.

The various departments of the College holds meeting at the end of each semester and discusses the academic plan in advance for the effective implementation of the course plans in the subsequent semester. The teaching methods to be adopted, the class room assignments, the internal assessment, the usage of reference materials, the AV aids for the teachers etc are discussed in these staff meetings. The use of ICT, MANA TV, Swayamprabha Channels and the importance of MOOCS courses etc are discussed and appropriate methods are followed in the succeeding academic year.

To ensure the accomplishment of targeted learning outcomes, the implementation of the CIA, the College conducts the mid semester examinations, preparation, assignments, projects, classroom tests, group discussions and seminars are conducted as per the annual curricular plan of the institution.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows the annual academic calendar which stipulated by the affiliating AKN University, Rajamahendravaram, Andhra Pradesh. The committee assigned with examinations monitors the

conduct of the exams as per the schedule of the AKNU. Mid-Semester examinations are conducted and the answer scripts are given to the students to let them know the areas where they go wrong and also let them know their marks as well. Dates of the examinations, submission of the assignments, and submission of marks are displayed in the college notice boards by the examinations committee in the College. The dates of submission of the assignments and projects are decided and monitored by the faculty of the concerned departments. In the odd semesters, the internal evaluation is done through practical examinations, whereas in the even semesters, both internal and external evaluation take place and marks are awarded for both the examinations.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.cstsgk.ac.in/pdf/SOP-on-CIA.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

114

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

61

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

The teaching and learning practices in the college inculcate good habits among the students by imparting social issues related to gender equality, environment protection and human values. Adikavi Nanaya University Rajamahendravaram, introduced foundation courses such as Environment studies, human values and ethics. The instruction is committed to fulfill its core values. The syllabus comprises of the human rights and value education and environment science in the curriculum. The objective of having these subjects in curriculum is to create awareness among the students and sensitize them about human values, ethics, and environmental awareness in real life situations. It is aimed at developing holistic perspective and all round development of the students towards life, profession and happiness.

Human Values And Professional Ethics :

The courses are a part of initiative to imbibe the human values among students since the human values and the professional ethics is the need of the hour in all walks of life in the contemporary society.

Environmental studies :

The course aims to bring about a eco friendly attitude and transformation on the various aspects of environment and its protection in the students .In turn, Environmental studies leads to Sustainable Development.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

508

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.cstsgk.ac.in/pdf/parent%20feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

410

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

181

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

"Approaches to Assess Learning and Support Strategies"

At the academic year's outset, the college uses two methods to evaluate students' learning. Enrolled across disciplines, students are categorized into slow or advanced learners based on intermediate marks and departmental entry-level tests. This classification identifies those needing more time, enabling tailored coaching or tutorials to bridge gaps. Teachers contribute insights based on observations and assessments. The college arranges Orientation and Induction programs, introducing campus facilities and fostering a constructive mindset.

Strategies for slow learners:

- Encourage Group Study guided by advanced learners.

- Counselors assess challenges and provide motivation.

- Bilingual explanations enhance understanding.

- Consistent, simplified lecture notes are provided.

Strategies for advanced learners:

- Specialized classes for top achievers.

- Coaching in Skill Development Programs.

- Additional learning materials.

- Contemporary seminars for placement readiness.

- Coaching for competitive exams.

- Flexibility for student representatives.

- Encourage in-house competitions and extra curricular.

- Recognize academic excellence on Annual Day.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
598	**22**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Faculty members adopt diverse teaching-learning techniques, including the Lecture Method, Interactive Method, Project-Based Learning, Computer-Assisted Learning, and Experiential Learning. These strategies are enhanced through vivid illustrations and specialized lectures. Utilizing digital boards, Power Point Presentations contribute to an engaging teaching-learning experience.

Lecture method:

A conventional pedagogy, prevalent across disciplines and specifically favored by language instructors, empowers teachers to interpret, elucidate, and review textual content; thereby deepening learners' subject understanding.

Interactive method:

Engaging with students, educators create an interactive learning environment. Students are encouraged to actively participate in Group Discussions, Role-Play, subject-based quizzes, news analysis, educational games, discussions, and the exchange of

questions and answers, all of which revolve around contemporary affairs.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Education across the global landscape is currently undergoing profound shifts, embracing novel paradigms in teaching and learning practices, all within the encompassing sphere of ICT-driven learning environments. While traditional education relied on rote learning, rules, and procedures, the contemporary educational ethos emphasizes project-based learning, problem-solving, creative inquiry, design thinking, discovery, invention, diversity, and introspective learning. Notably, this transition signifies a pivotal move from an instructor-centric approach to an empowering learner-centered paradigm.

Within our institution, educators harness the power of ICT tools to elevate teaching and learning experiences, employing Learning Management Systems (LMS) and digital learning resources.

Empowering Learning through LMS and Digital Resources:

Our faculty members embrace cutting-edge pedagogies infused with ICT methodologies, enriching classroom interactions.

The integration of multimedia tools such as LCD projectors, Digital Boards, and internet-enabled devices has become a standard practice in our classrooms.

Departments regularly host seminars, workshops, and guest lecturers to ensure both faculty and students remain attuned to the latest advancements in core subjects.

Equipped with state-of-the-art multimedia facilities and ICT tools, our seminar hall hosts engaging invited talks and webinars, enriching the educational experience.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.cstsgk.ac.in/images/b8e1e32801 38d9a282ff80ecf4f45d74.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

64

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A testament to effective teaching lies within the Continuous Internal Assessment (CIA) pattern of examinations, serving as a mirror reflecting students' academic accomplishments.

? Principal/Vice-Principal/Coordinator-led opening addresses during orientation and Induction programs illuminate students about internal assessment nuances, question paper structures, and university examination expectations.

? The commencement of internal assessment schedules aligns with the institute's academic calendar, ensuring timely notifications to both students and faculty as each semester begins.

? The release of end-semester examination schedules is a dynamic process, with communication occurring during the semester in harmony with the affiliated Aadikavi Nannaya University's announcements.

? Students are equipped with comprehensive instructions, providing insight into the university's approach to evaluating answer scripts. University directives are expeditiously communicated via classroom articulation and showcased on notice boards.

? Specific course-wise examination frameworks, as outlined by the university, are outlined in the college prospectus. Circulars pertaining to these guidelines circulate among faculty, concurrently posted on notice boards for student reference.

? The college's official website serves as a digital repository for examination methodologies and schedules, offering effortless accessibility.

? With foresight, internal examination schedules are posted well in advance on notice boards, meticulously planned to encompass two assessments per semester.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.cstsgk.ac.in/pdf/SOP-on-CIA.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Departmental Level:

After evaluating internal assessment answer scripts, students receive their scripts to understand test performance. Clarifications are provided promptly to address doubts and improve future performance. We maintain transparency by adhering to University guidelines for internal assessment tests. Assessment reports are shared with students, and concerns are addressed before formal submission to the department. Faculty assesses students across theory lectures, labs, assignments, and mid-semester tests, with mid-term marks displayed on notice boards. Queries involve constructive discussions with faculty and the Head of the Department.

College Level: Our College strictly follows University directives for internal and semester-end exams. A senior Supervisor oversees University exams, resolving challenges within the College.

Difficulties during theory exams are consulted and conveyed to the University through the examination section and the Principal.

Redressal of University-Level Grievances:

Concerns about University exams, including syllabus alignment and question-related issues, are scrutinized by faculty and Department Heads, shared with the University through the Principal. University decisions are communicated to departments and students via coordinators and faculty. For result inquiries, mark sheet corrections, and certificates, the University examination section addresses these through our college.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes Defined:

Program outcomes, along with programme specific outcomes and course outcomes, are published on the college's website and shared with both educators and students. While the university determines the curriculum for the programmes, our college faculty defines the programme outcomes for each offered program. Self-financed certificate courses and their associated outcomes are crafted by the respective teachers in charge.

Communication and Awareness:

Departments in our college offer regular and additional courses, each with defined outcomes. The IQAC department guides teachers in defining these outcomes, which are then posted on departmental notice boards. Induction meetings introduce students to these outcomes, and alumni gatherings involve discussions on these goals. Additionally, self-designed certificate courses' outcomes are accessible on the college website and conveyed in classes, with departments also promoting awareness.

Assessment and Continuous Improvement:

Assessment of students in alignment with POs, PSOs, and COs occurs consistently, providing faculty insights into student comprehension. This feedback loop enhances the teaching-learning process, striving for holistic student development. Students' performance in activities such as NSS, Cultural Programs, Youth Festival, and Co-curricular activities gauges program outcomes over time, reflecting the effectiveness of their educational journey.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.cstsgk.ac.in/pdf/cos-pos.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The student evaluation process aligns with University regulations, Board of Examinations, and Faculty directives. Oversight by university authorities, college management, and the Principal ensures syllabus adherence and effective learner assessment. Faculty engagement in workshops, seminars, and research paper presentations contributes to Course and Programme Outcome (CO and PO) accomplishment. Internal assessment is vital for continuous evaluation, meeting COs and POs. The internal college examination committee facilitates evaluation reforms via Mid exams, Field Surveys, Study Tours, Practical Work, and Seminars. College activities encompass cultural events, N.S.S., Career Counseling, and more, augmenting COs and POs fulfillment. Students' literary creativity finds expression in the College Annual Magazine, competing at the University level. Career Oriented Courses like Communicative English and Tax Practices, combined with zonal sports competitions, foster skill development. The extensive playground hosts zonal and Inter-zonal sports contests, nurturing sportive abilities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.cstsgk.ac.in/pdf/cos-pos.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

100

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.cstsgk.ac.in/pdf/student-satisfactory-survey-22-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non

government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`00`

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

`01`

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

`07`

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nearly 100 students of CSTS Government Degree College, Jangareddigudem undertook a survey regarding the socio- economic conditions in two mandals in the neighbourhood of Jangareddigudem. Students were divided in10 batches each batch comprising of 10 students. These batches were allocated different tasks to be accomplished. A batch of students approached Rythu Bharosa Kendras in two mandals and took stock of the operations there. Data of farmers who benefited through various schemes was collected. Four batches visited the gram sachivalayas and ward sachivalayas and made a note of the Welfare programs that are being implemented in the Mandals, the number of beneficiaries etc. Three batches visited the Primary Health Centers located in the mandals and collected information regarding the health quotient of the areas. The prevalence of incidence of AIDS, diseases both endemic pandemic and epidemic were enquired about. This helped the students in understanding the health risks people faced in that particular region. Two batches were assigned the task of undertaking a survey of habitats and there inhabitants regarding the prevalent problems and issues.

File Description	Documents
Paste link for additional information	https://www.cstsgk.ac.in/pages.php?title=extension-activities
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

04

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the

year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

13

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

07

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate classrooms and laboratories and computing equipment for teaching learning activities.

Due to the shifting of the existing polytechnic college in the premises in 2023, the degree college got access to 5 more class rooms.

The donors and alumni helped in the academic year of 2022-23, by presenting drinking water facility with 2,000 liters capacity along with water cooler.

The institution has one virtual class room and one library and seminar hall. Some of the labs and other rooms are fitted with digital TVs/interactive boards and all rooms of the institution are equipped with public announcement system.

Recently under RUSA 2.0 two computer labs with 50 computers and 4 interactive digital TVs have come up and the library under SC/ST book bank scheme, nearly 14,000 books were procured.

More than half of its 9 classrooms and LABS are enabled with ICT projectors, whiteboards, and Interactive Digital Boards.

The Seminar Hall with a seating capacity of 100 equipped with an AV system. It has placement room.

CSTSGK has common Digital Resource Centers with a cluster of 60 computers on LAN.

The computer-student ratio is nearly 1:8

7 class rooms and labs have independent spaces for blended learning.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cstsgk.ac.in/images/674ed4da55da98f88396fc7d760f55ef.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has no separate facility for cultural activities. The existing open auditorium is utilized for theatre/performing arts, music or any other cultural activities like dance, yoga practice.etc.,

The institution has one gym facility. The institution has indoor space for indoor games like Table Tennis, Chess, Carroms etc., The Department of Youth affairs and local interested persons donated some sports articles in 2023

The institution's biggest asset is its outdoor play ground nearly 14 acres. Different games like kabaddi, volleyball, shuttle, kho-kho, athletics, cricket, hockey, football are played regularly and soft ball brought laurels to the institution in the different district/state/national level tournaments.

CSTSGK has an active Physical Education Department that inspires the college community to work on a fitness regime and organizes several intra-college sports events, morning sessions on yoga, recreational games, an annual sports festival.

The National Service Scheme (NSS) of CSTSGK has 02 UNITS. These units are quite helpful in both discipline and cultural issues

Keeping health and hygiene as the topmost priority, the college washrooms have been renovated and are maintained by housekeeping staff at regular intervals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cstsgk.ac.in/images/674ed4da55da98 f88396fc7d760f55ef.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cstsgk.ac.in/images/b8e1e32801 38d9a282ff80ecf4f45d74.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

35,36,363

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

CSTSGK is in the process of adopting Integrated Library Management System (ILMS) with the Open Source Software. Still not automated and implemented but planning to introduce in the coming year

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,09,286

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Campus is on BSNL Network, with high-speed Wi-Fi enabled that enables all the devices on the campus to be connected to the Internet.

Students and Staff are encouraged to adopt the different platforms like LMS Learning Management System by APCCE. (AP Commissionerate of Collegiate Education)

CSTSGK maintains a dynamic Website cstsgk.ac.in

CSTSGK has a separate YouTube channel, conduct internal practice tests through Google Forms.

My college is following the practice of (FRS) Facial Recognition System, (OTLP) Online Teaching Learning Platform to monitor teaching learning process in the college in real time basis. The college has paid subscription amount for the usage of G SUITE facility to conduct online classes and software platform like Zoom, Teach mint, and Cisco Webex are also being adopted by the staff on their own. Some of the departments in the college maintaining various BLOGS to keep the students updated. CSTSGK administration is adapting to the recent Fee app to collect fee online. Under RUSA 2.0 CSTSGK has equipped with 50 computers and 4 Interactive Digital Boards too.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	[View File]
Student – computer ratio	[View File]

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File]

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35,36,363

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File]
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has constituted different committees involving teaching and non teaching staff members to plan, spend, audit. The college also has a committee of local active citizens part of CPDC college planning and development council are permitted to monitor the initiatives indirectly. The student's class representatives, parents committees are also actively involved in supporting the college.

CSTSGK has been functioning well with the help of different organizational level intra college level committees consisting of both teaching and non teaching staff members supported by Principal, cultural committee, anti ragging committee, women empowerment division, Alumni, etc., There exists the online grievance redressal app e- CEGRaM for students and staff.

SOPs /code of conduct/RTI/job chart / of APCCE, AP Commissionerate of collegiate education and of college level too are adhered every time to deliver the things smoothly. Rules and regulations are well laid out and displayed at various places to the staff and students.

The main responsibility of maintaining the physical infrastructure lies with the Maintenance Committee comprising with the Principal, RUSA committee, Senior Assistant and Physical Director. Decisions regarding construction and repair (major and minor) are passed through the Maintenance Committee which decides on the budget, feasibility, and anticipated challenges.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://cstsgk.ac.in/images/674ed4da55da98f88396fc7d760f55ef.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

434

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

16

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	https://www.cstsgk.ac.in/pages.php?title=capacity-building-and-skill-enhancements
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

03

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

04

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

03-05-2024 05:01:38

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

14

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has taken adequate measures to involve the student fraternity in various academic, administrative, co-curricular and extracurricular activities. Class representatives from every group have been appointment to take care of certain academic activities such as periodic check of class room notes of the students seminar presentation of the students, organizing group discussions, quizzes etc.

Student representation of the red ribbon club undertake humanitarian work that includes blood donation to the needy

persons, mobilizing students to spread awareness on sanitation, vaccination etc.

To mobilize students for undertaking NSS works that involves beautification of the college premises, clean and green compass etc.

Committees such as anti ragging committee, student grievance committee etc., and student's representation also play a pro active role. Any issues related to ragging, eve-teasing etc., can be brought to the notice to the said committees by the student representations. The Committee helps in providing counseling to the students regarding the problems.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

242

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association has been formed in the college but it has not

been registered yet. The association is gaining in strength study with more and more old students showing keen interest to pay back to the college in goodwill.

The developmental activities under taken by the college administration have also infused enthusiasm among the alumni fraternity to actively involve in the betterment and development of the college.

Alumni committee has been formed and the in charge for the committee is Sri M.Srinivasarao, Lecturer in political science. The committee maintains the details of the Alumni and keeps in touch with them.

The Alumni association has kept in regular touch with the college authorities and has also organized a couple of Alumni meetings in the college premises in which they have re-affirmed their love for the collegenad the zeal to contribute towards the development of the college.The association has also pledged to pool resources for the constructing of the damaged compound wall, overlooking the play ground of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institution Vision:

The institutional governance involves in offering education for the sake of the learners who belong to the first generation

nearly about 70% to offer competitive worthyqualitative, comprehensive tutelage and pedagogy which equips the learner - stakeholders with knowledge and skills in their chosen branches of learning; and to infuse the sought-after ethics, ideals and integrity; and to discover and tap the inherent capabilities; and to expose them to various avenues of employ-ability which unleash their latent potentials to realize their long-cherished goals and dreams for enabling them to solve their life challenges confidentially.

Institution Mission:

To adopt and furnish the learner-centered approach and environment with the up-to-date state of the art technical wisdom to empower the students and to enlarge their sphere of knowledge.

To impart modular education with the precept of 'education towards enrichment' and prepare the young minds to be imbibed with knowledge, skills and sensibility.

To fulfill the needs of scholarship without any prejudice or sectionalism of the socially and economically under privileged of the sections of the society whose wards are devoid of the right to knowledge.

File Description	Documents
Paste link for additional information	https://cstsgk.ac.in/pages.php?title=vision-and-mission
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As per the norms of the AP government the concerned University i.e, AKNU (Adi Kavi Nannaya University) prepares the Academic Calendar before starting of the semester with the approval of the AP-CCE and APSCHE.

To exercise general supervision methods of instruction, evaluation, and improvements in academic standards.

To make arrangements for the conduct of examinations in conformity with the University directives from time to time.

To maintain proper standards of academic records.

To take active measures for improvement of standards of teaching, research and training.

To discuss and review the co/extracurricular activities of the college.

Maintaining discipline in the campus.

Maintaining the Minutes of the every Meeting.

Anti-Ragging, Grievance Redressal and Discipline Committees take care of healthy, enjoyable and disciplined culture in the college.

Various academic committees like Time-table committee and Online/Offline Teaching Learning Program committee (OTLP), Attendance Monitoring Committee etc, are formed by the Principal, HODs, Senior Faculty members and student representatives (CRs) in monitoring regular academic and non academic aspects.

File Description	Documents
Paste link for additional information	https://www.cstsgk.ac.in/pages.php?title=organogram
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

It is realized certain strategies are deemed to be developed with reviewing system and methods are as follows :

² As the part of Co-curricular activities exchanged programs are planned from the guests outside of the institution.

² Use of teaching aids (ICT) such as SWAYAM, NPTEL platforms, LMS video lectures etc.

² With various strategies of the innovative teaching learning methods such as Cooperative learning, Group discussions, Seminars, Project works and Lab Demonstrations.

² The faculty is motivated for research publications.

² The learners are encouraged for research.

² A forestation felt as a social responsibility in the premises of institution.

² The greenery and disposal of wastes are planned.

As a part of career development importing well established training for getting employment through JKC.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://cstsgk.ac.in/images/d901a90813c0e0e5434bda2ab92d9351.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Setup

STEP 1: As per the norms, rules and regulations of the government of AP the institution is a government college, it functions under the direct administrative control of the Commissionerate of Collegiate Education, Andhra Pradesh, which is headed by the Commissioner of Collegiate Education.

STEP 2: The head of the institution principal, vice-principal, senior faculty members with various committees of the college

STEP 3: For the next level, is made up of the Teaching and Non-Teaching staff.

² Faculty : The faculty in various branches of subjects will work for the development of the institution

² The Ministerial authorities: The Record Assistants Junior Assistants, Senior Assistants, Upper Division Clerk (UDC) heads the non- teaching staff and all the other assistance staff like, Office Subordinates and night watchmen are placed under him.

² The institution as the following functional bodies like IQAC, RUSA, JKC, NSS etc.

Academic Activities: Academic/Examination Committee, Time-Table and OTLP Committee, Library Advisory Committee, Research Committee, etc.

² Administrative Activities: Staff Council, Special Fee Committee, Finance/Purchase Committee, Scholarship Committee, Building and Infrastructure Committee, RTI Committee, etc.

² Co-circular tasks are to be N.S.S, Red Ribbon Committee, Eco Club, Women Empowerment Cell, Institutional Social Responsibility Cell.

File Description	Documents
Paste link for additional information	https://cstsgk.ac.in/images/674ed4da55da98f88396fc7d760f55ef.pdf
Link to Organogram of the Institution webpage	https://cstsgk.ac.in/pages.php?title=organogram
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per the AP government norms Medical Leave & Maternity leave for eligible staff members.

Faculty members are eligible for Earned Leave

Availability of Health Insurance.

Ground, Gym and Shuttle court is also accessible for the staff.

As Institution has a multicultural environment in the campus, the College committee ensures the celebration of all the festivals together.

² Mineral Water, Internet and free Wi-Fi facilities are also available in campus for staff

² For mental relief one and half month - Summer and Winter Vacations for faculty members

² Faculty Development Programs (FDP) for faculty members on regular basis.

² Computerized attendance and leaves are used with biometric system.

² The college also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement

² Faculty is treated on par with each other in obtaining benefits from the College.

Yoga, counseling is also available for staff members to create a healthy working environment in a suitable way.

² For encouraging the Potentiality in Women Empowerment Cell is established for creating venues for their development. The community of women members to flourish and gain momentum.

File Description	Documents
Paste link for additional information	https://cstsgk.ac.in/images/0e756ed10b3095cd749eed6244c4d530.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

31

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

21

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Out of several appraisal factors the employee is to be appraised through certain stipulated guidelines of academic aspects.

Faculty:

²The AP CCE designs formats for promotional information.

² The Teaching staffs who are in growth of career are recommending for promotions through stipulated score points.

² Every faculty member is to be appraised to API scores as per the CCE norms. assessed according to the Annual Self Assessment for the Academic Performance Indicator (API) which is monitored by Commissionerate of Collegiate Education, AP

² Promotions are based on the API for UGC Career Advancement Scheme (CAS)

² The College undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate Weightage for these contributions in their overall assessment.

² The Teaching staff are encouraged towards grade their promotional groups.

Ministerial Personnel :

After considering various performance based and work based guidelines of the office work including code of conduct, volume of work attitude of the work, satisfaction of the job, with the faculty members and head of the institution as a whole they are to be encouraged for promotional channel.

File Description	Documents
Paste link for additional information	https://www.cstsgk.ac.in/images/5ada7ef9b2edac42ed3cdae7dc18eb18.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The APCCE through the RJDs stipulates the established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance time to time regularly.

The accounts and the expenses will be monitored by the accountant of colleges.

All The financial Bills Quotations and Vouchers will be scrutinized carefully by financial ministerial expertise at Institution level.

² The checking involves of the external audit procedures.

² In the beginning of the academic year the Principal instructs all the departments for their needs in terms of expenditure and required facilities.

² As part of indent for Higher Authorities, college budget includes expenses such, electricity, internet charges, maintenance cost, stationery, other consumable charges lab equipment purchases, furniture and other development expenses.

² The Certified Chartered Accountants and other Administrative authorities will monitor all financial matters as per stipulated

administrative guidelines time to time.

There is no self auditing system and the college did not come across with any major audit objections as per records. All the earlier financial Audit Reports of preceding years of External Audit are thoroughly verified and found correct, once in every year by an external body as per guidelines of AP CCE.

File Description	Documents
Paste link for additional information	https://www.cstsgk.ac.in/pdf/2022-23.pdf
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Worth of 4,00,000.

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Availability of funds from different sources are as follows:

² UGC or RUSA Grants: Grants Received from the UGC or RUSA for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research.

² Fees: Fees charged as per the university and government norms from students of various granted and self financed courses.

² Salary Grant: The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government. This

grant includes salaries of the Regular Permanent lecturers,
Contract Lecturers, Guest Lecturers and non-teaching staff as
well as part-time teachers working on granted posts of
institution.

² As per AP CCE guidelines of the institution received fund from
Stakeholders, non-government bodies, individuals and
Philanthropists as a part of social responsibility.

Guidelines for Funds receiving :

² The Committees like IQAC,CPDC and RUSA , will monitor the funds
management including allocation and expenditure

² The CPDC and Purchase committee will take care of funds time to
time.

² The College Development Committee takes a review of the
mobilization of funds and the utilization of these sources
periodically in their meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

By using the modern ICT based teaching and learning process for
maximum use of resources, infrastructure and other facilities
.The IQAC takes every care by conducting periodical meeting for
reviews time to time to ensure the quality teaching and learning
processes to the first generation learners.

The IQAC also functions in coordination with other the academic
committees and it also guides for various academic activities
throughout the academic years besides reviewing and giving
suggestions and plans for overall institution. More over the IQAC
plans for Soft skills training, Technical training besides
achieving, and learning outcomes among the First Generation
Learners.

The IQAC also takes up responsibilities for Research and Development, NIRF accreditation responsibility, Training programs for faculty including ministerial staff. As per the learners concerned the placement support is strongly taken care of. Besides monitoring the mentor-ship for administrating affairs from time to time to achieve the academic goals the IQAC also reviews best academic practices, industry based reforms teaching learning facilities including self assessment by conducting workshops.

File Description	Documents
Paste link for additional information	https://cstsgk.ac.in/pages.php?title=aqar
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution designs academic plan of actions for every year in accordance with the AKNU the academic calendar. The IQAC also gets ready the above events of academic plan in advance and before reopening of the institution with monthly departmental proposals for various faculty improvement programmes also.

The technical aspects like using of institutional apps like OTLP, FRS, e-cegram, F-MAP and uploading day to day activities. Different activities are taken up by IQAC in coordination with several committees.

Assessment and Evaluation :

As per the AP CCE and AKNU University norms certain modalities are being followed as follows :

² Student attendance up to 75% is mandatory, bio-metric system is adopted for attendance.

² Semester wise mid tests, assignments besides oral interactions.

² Grievance cell monitoring

² Remedial classes for slow learners.

² **Personal overall academic checking and counseling.**

² **Student performance seminars model presentations topic wise every month is taken care of.**

CIA (Continuous Internal Assessment) method is adopted for student result analysis. In all assessment methods for students. Basing on the CIA department wise, faculty wise, student wise counseling classes will be taken up to achieve the stipulated academic social, learning outcomes.

File Description	Documents
Paste link for additional information	https://cstsgk.ac.in/pdf/Minutes%20of%20IQAC.pdf
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://cstsgk.ac.in/pdf/Minutes%20of%20IQAC.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Specific facilities provided for women in terms of

a. Safety and Security

b. Counselling,

c. Common rooms,

d. Any other information.

a. Safety and Security: The institute has constituent bodies like Women Empowerment Cell, Anti-ragging Cell, Prevention of Sexual Harassment Committee, Student Redressal Cell and Discipline Committee. The Internal complaints committee ensures the safety of women students and staff.

b. Counselling: Grievance Redressal Cell, Women Empowerment Cell and Prevention of sexual Harassment Committee addresses all major problems faced by girls and women in the college. All the faculty members along with committees are ready to extend their support giving counselling to students.

c. Common Rooms: Common rooms for girl students and women staff have the facilities like waiting hall with dining facilities, drinking water and rest room. The room of women empowerment cell also serves as common room for lady staff.

Any other relevant information: Interactive sessions with accomplished individuals from diverse fields are held to address challenges faced by female students. Competitions like debates and essay writing, as well as guest lectures, are organized to address women-related issues. Women's Day is celebrated to honor the accomplishments of female students every year.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://cstsgk.ac.in/images/c6ba30b7b600fd4654c537bc9a66277c.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

The institution maintains a strong commitment to preserve an eco-friendly environment, a responsibility upheld by the diligent efforts of gardening workers, sanitation personnel, and the enthusiastic participation of NSS units. Effective waste management is a top priority with students and faculty actively engaging in initiatives such as Swachh Bharat, Clean and Green Campus and various eco-friendly campaigns.

Within the campus premises, separate bins for dry and wet solid waste can be found in every classroom, laboratory, restroom, staff area, and office. Wet waste undergoes a transformation process into valuable bio-fertilizer within dedicated pits. To efficiently manage larger quantities of waste, the assistance of municipal sanitary workers is enlisted for transport to distant disposal sites. Waste water from taps contributes to the nourishment of gardens and trees, while an effective drainage system and underground sewage pipelines ensure the safe discharge of liquid waste into the municipal drainage system.

E-waste management:

The computers and other electronic devices which are no longer in use are returned to vendors. E-waste is responsibly handled through open auctions; This multifaceted approach to environmental stewardship underscores the institution's dedication to sustainability and eco- conscious practices.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://cstsgk.ac.in/images/7a89ef62900ce6a08781c0bf2adeebed.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	D. Any 1 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

CSTS Government Kalasala is a place where tradition meets modernity, and it is our honor to celebrate the annual commemoration of the birth anniversary of our esteemed founder, Sir CH.V.P. Murthy Raju Garu. This momentous occasion is a heartfelt tribute to the visionary who laid the foundation for our institution's success. We gather with enthusiasm and gratitude to remember his enduring legacy, one that continues to inspire and guide us in our pursuit of knowledge and excellence.

But our celebrations do not stop there. We proudly mark Independence Day on August 15th and Republic Day on January 26th with unbridled fervor. These national holidays hold a special place in our hearts, serving as poignant reminders of the sacrifices made by countless individuals who braved all odds to secure our precious freedom and uphold the cherished principles of democracy. We take a moment on these days to reflect on our responsibilities as citizens and the importance of upholding the values that make our nation great.

Amidst these patriotic celebrations, we also wholeheartedly embrace the joy of Pongal, a vibrant and cultural festival with rangoli designs and engaged in games competition.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute actively engages in various programs centered around culture, traditions, values, duties, and responsibilities. These initiatives involve celebrating significant birth anniversaries and observing important days, often featuring prominent guest speakers. The college firmly establishes policies that embody its core values, and both students and staff are expected to adhere to the code of conduct rules.

As an affiliated college of Adikavi Nannaya University, the institute follows a curriculum that includes mandatory courses aimed at instilling constitutional

obligations in students. These courses encompass subjects like Human Values and Professional Ethics (HVPE), Entrepreneurship, Information and Communication Technology (ICT), Indian Culture and Science (ICS), Environmental Education (EE), Personality Development and Leadership (PDL), and Analytical Skills (AS).

During the previous year, the Women Empowerment Cell and IQAC cell played crucial roles in addressing gender-related issues. Guest lectures on Women's Day covered topics such as Women's Rights and Anti-ragging. Additionally, the college commemorates the birthdays of women reformers. Individual departments also contribute to the sensitization of students and staff regarding constitutional obligations, encompassing values, rights, duties, and responsibilities of citizens. These concepts are integrated into activities such as elocution, debates, and class presentations, fostering a sense of responsible citizenship among students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized | A. All of the above |

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

CSTS Government College actively engages in the observance of various national and international commemorative events and festivals. This includes the celebration of several significant days such as Savitribai Phule Jayanti, Srinivasa Ramanujan's Birthday, National Science Day, Telugu Language Day, National Educational Day, International Accounting Day, National Consumers Day, International Consumers Day, Human Rights Day, National Literacy Day, and National Statistical Day.

These events are meticulously coordinated by the respective departments within CSTS Government College, often involving collaborative efforts that bring together the entire college community. Additionally, the college enthusiastically observes Independence Day on August 15th and Republic Day on January 26th, instilling a sense of patriotism and unity among students and staff.

Furthermore, festive Pongal celebrations are a vibrant part of CSTS Government College's cultural calendar, reflecting the institution's commitment to celebrating diversity and inclusivity. Notably, the college's anniversary stands as a significant event, celebrated with fervor throughout the institution. This celebration highlights the college's rich history and its unwavering dedication to providing a vibrant and enriching educational experience for all.

These observances collectively contribute to CSTS Government College's vibrant campus culture and its dedication to nurturing a sense of community and belonging among its students and staff.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

```
1. Title of the practice: General Insurance Coverage for
students.

2. Objectives of the practice :To provide protection against
financial liability in the event of an unexpected accident,
injury or death.

To provide solve to the bereaved family in case of an untoward
incident.

To instill in the students a feeling that the college is a home
away from home.

Mobilization of funds in order to meet the expenditure that would
be incurred towards purchase of the policy.

The context: To pick the right service provider that suits the
needs of the students.

2.Title: Blood grouping

Objective : The objective of blood grouping as a best practice is
to determine a person's blood type accurately. This information
is crucial for various medical procedures, including
transfusions, organ transplants, and pregnancy-related care. It
helps ensure compatibility between donors and recipients,
minimizing the risk of adverse reactions and improving patient
safety during medical interventions involving blood.

Challenges : Accuracy and Reliability: Ensuring that blood typing
tests are accurate and reliable is paramount. False results can
```

lead to severe medical complications, so quality control and validation of testing methods are crucial.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

It's great to hear about the blood donation camp held on December 21, 2022, to celebrate the birthday of Sri. Y.S. Jagan Mohan Reddy, the Chief Minister of Andhra Pradesh. Here is a summary of the event:

Event Date: December 21, 2022

Organizers: Red Ribbon Club and the Department of Zoology

Venue: CSTS Government Kalasala, Jangareddigudem

Event Highlights:

Dr. N. Prasad Babu appreciated the blood donors for their noble contribution.

A total of 13 students from your college donated blood to Government Hospital, Jangareddigudem.

Additionally, 5 students donated blood for the Red Cross Society in Eluru.

The Red Ribbon Club coordinator, Sri. V. Hanumanth Rao, along with members Dr. G. Venkata Lal, Smt. T. Jhansi Rani, and Smt. R. Vijayadeepika, and the lecturer in Zoology, played key roles in organizing the event.

The event received active participation from all the teaching and non-teaching staff, as well as the students, contributing to its success.

This is a commendable initiative, and the participation of students, staff, and faculty in this blood donation camp reflects

a strong sense of community and social responsibility. Such events play a crucial role in saving lives and raising awareness about the importance of blood donation.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

To enhance the performance of our institution, we must implement a strategic plan of action. Here is a concise roadmap:

1. *Faculty Development:* Invest in continuous training and development programs for our faculty, promoting research and publication, and ensuring they are well-versed with the latest pedagogical techniques.

2. *Student-Centric Approach:* Foster a more student-centric environment by actively seeking and implementing student feedback, and providing additional support services to enhance their overall learning experience.

3. *Research and Innovation:* Promote research activities by allocating dedicated funds, encouraging interdisciplinary research, and facilitating collaborations with external institutions and industries.

4. *Infrastructure and Facilities:* Modernize and upgrade infrastructure and facilities to create a conducive learning environment, including smart classrooms, well-equipped libraries, and updated laboratories.

5. *Quality Assurance:* Establish a robust quality assurance cell to monitor and assess academic and administrative processes. Implement academic audits to ensure compliance with NAAC standards.

6. *Community Engagement:* Encourage community engagement through outreach programs, social initiatives, and encouraging students to participate in social projects.

7. *Governance and Leadership:* Enhance governance and leadership by ensuring transparency, accountability, and active

participation of all stakeholders.